



FEBRUARY 5, 2018 BOARD MEETING

1. Opening Meeting

- a. Call to Order (President Wolf)**
- b. Pledge to the Flag**

2. Approval of Minutes

Approval of the January 15, 2018 Regular Board Meeting Minutes, the January 15, 2018 Committee of the Whole Meeting Minutes and the January 15, 2018 Building and Property Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Tucker Williams and Seth Franklin

4. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	17,321.87
Checks/ACH/Wires	\$	1,503,184.13
Capital Reserve Fund	\$	13,000.00
Newville Projects Fund	\$	23,240.31
Cafeteria Fund	\$	0.00
Student Activities	\$	<u>10,666.36</u>
Total	\$	1,567,412.67

Motion to approve payment of bills, as presented.

5. Reading of Correspondence

a. District Level Plan for the Big Spring School District

Dr. Richard W. Fry, Superintendent of Schools received correspondence from Dr. Kerry W. Helm, Chief Division of Planning, Bureau of Curriculum, Assessment, and Instruction, regarding the acceptance of the district level plan for the Big Spring School District. The Pennsylvania Department of Education accepted and approved the implementation of the district level plan during the July 1, 2018 to June 30, 2021 cycle. Correspondence is included with the agenda.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Mt. Rock Elementary School Administrative Assistant

Mrs. Wendy Lehman has submitted her resignation as Administrative Assistant at Mt. Rock Elementary School, effective October 3, 2018.

The administration recommends the Board of School Directors approve Mrs. Lehman's resignation, effective October 3, 2018.

b. Coaching Recommendations

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend Ms. Morgan Yealy as an High School Assistant Track Coach and Ms. Jenna McIntire as a Middle School Assistant Track Coach, effective immediately.

The administration recommends the Board of School Directors approve the coaching appointments listed, effective immediately.

c. Leave Without Pay - Patricia Chastain

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Patricia Chastain is requesting two days leave without pay, one day retroactive to February 1, 2018 and one day for February 9, 2018.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

Personnel Items - Action Items

d. Child-Rearing Leave - Mrs. Shannon Berry

Mrs. Shannon Berry, High School Math Teacher, is requesting child-rearing leave of absence to begin approximately May 25, 2018, through approximately October 1, 2018. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Berry's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement to begin approximately May 25, 2018 through approximately October 1, 2018.

e. Additional 2017-2018 Mentor Teachers

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

Inductee

Alexa Moran, 6th Grade Learning Support Teacher

Elise Manning, Middle School Music

Mentor

Erin Zinn

Matthew Tiffany

The administration recommends that the Board of School Directors approve the 2017-2018 mentor teachers, as presented.

12. New Business - Action Items

a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Lisa Velazquez \$1,410.00

Courtney Wiser \$1,410.00

Total \$2,820.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

New Business - Action Items

b. Approval of the Proposed 2018-2019 School District Calendar

The administration drafted a proposed school district calendar for the 2018-2019 school year, and copies of the proposed calendar were provided to the Board of School Directors at the January 15, 2018 Board meeting as an information item.

The administration recommends that the Board of School Directors approve the proposed 2018-2019 school district calendar as presented.

c. Approve Payments From Capital Project Reserve Fund

The administration received the included invoice from PRSI for HS Roof Restoration design:

The administration recommends the Board of School Directors approve the payment of \$29,000 to Professional Roof Services, Inc. from the Capital Projects Reserve Fund.

d. Approve Payment from Newville Projects Fund

The administration received the included invoice from CRA for the Newville project.

The administration recommends the Board of School Directors approve the payment of \$16,685.57 to Crabtree, Rohrbaugh & Associates from the Newville Projects Fund.

New Business - Action Items

e. Accept Newville Renovation Bid - General Contractor

On the 30th of January the District opened the bids for the Newville project:

BID SUMMARY BIG SPRING SCHOOL DISTRICT

2/5/2018

ADDITIONS & RENOVATIONS TO NEWVILLE ELEMENTARY SCHOOL

	GENERAL CONSTRUCTION	HVAC CONSTRUCTION	PLUMBING CONSTRUCTION	ELECTRICAL CONSTRUCTION	TOTAL ALL
	Base Bid / Bidder	Base Bid / Bidder	Base Bid / Bidder	Base Bid / Bidder	Base Bid Amount
BASE BID	\$ 3,712,000 Lobar, Inc.	\$ 1,324,000 Frey Lutz Corp.	\$ 424,481 Mann Plbg & Htg	\$ 940,800 Lobar, Inc	\$ 6,401,281
ALTERNATE BIDS					
GC-1 EXISTING OIL TANK REMOVAL	\$ 17,400				\$ 17,400
GC-2 CLASSROOM DOOR REPLACEMENT	\$ 12,200				\$ 12,200
GC-3 SHELTER LOCKDOWN SYSTEM	\$ 6,500				\$ 6,500
GC-4 TERRAZZO FLOORING	\$ 46,500				not accepted
HC-1 EXISTING OIL TANK REMOVAL		\$ 2,500.00			\$ 2,500.00
	\$ 82,600	\$ 2,500			\$ 6,439,881 Total Bid
	\$ 3,748,100	\$ 1,326,500	\$ 424,481	\$ 940,800	
					\$ 6,517,558 CRA Est
					\$ (77,677) -1.21%

The administration recommends the Big Spring Board of School Directors awards the additions & renovations to the Newville E.S. bid for the GENERAL CONSTRUCTION Base Bid in the amount of **\$3,712,000** to **Lobar, Inc.**, and in doing so approves the submission of PlanCon Part "G" and Attachment "C" of Part "F" to the Pennsylvania Department of Education. The District also selects the following alternates:

Alt GC-1	\$17,400	Remove oil tank
Alt GC-2	\$12,200	Replace classroom doors
Alt GC-3	\$6,500	Lockdown system

for a general construction total contract award of \$3,748,100.

f. Accept Newville Renovation Bid - Mechanical

The administration recommends the Big Spring Board of School Directors award the additions & renovations to Newville E.S. bid for the HVAC CONSTRUCTION Base Bid in the amount of **\$1,324,000** to **Frey Lutz, Corp.**, and in doing so approves the submission of PlanCon Part "G" and Attachment "C" of Part "F" to the Pennsylvania Department of Education. The District also selects the alternate HC-1 for storage tank removal in the amount of \$2,500 for a total contract award of \$ 1,326,500 for HVAC Construction.

New Business - Action Items

g. Accept Newville Renovation Bid - Plumbing

The administration recommends the Big Spring Board of School Directors awards the additions & renovations to Newville E.S. bid for the PLUMBING CONSTRUCTION Base Bid in the amount of **\$424,481** to **Mann Plumbing & Heating, LLC**, and in doing so approves the submission of PlanCon Part “G” and Attachment “C” of Part “F” to the Pennsylvania Department of Education.

h. Accept Newville Renovation Bid - Electrical

The administration recommends the Big Spring Board of School Directors award the additions & renovations to Newville E.S. bid for the ELECTRICAL CONSTRUCTION Base Bid in the amount of **\$940,800** to **Lobar, Inc.**, and in doing so approves the submission of PlanCon Part “G” and Attachment “C” of Part “F” to the Pennsylvania Department of Education.

13. New Business - Information Item

14. Future Board Agenda Items

15. Board Reports

a. District Improvement Committee - Mr. Bob Kanc, Mr. Robert Over

b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl

c. Vocational-Technical School - Mr. Wolf and Mr. Piper

d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall

e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall

f. South Central Trust - Mr. Blasco

g. Capital Area Intermediate Unit - Mr. Wolf

h. Tax Collection Committee - Mr. Wolf and Mr. Swanson

i. Future Board Agenda Items

j. Superintendent's Report - January 31, 2018 Monthly Enrollment

16. Meeting Closing

a. Business from the Floor

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, **February 5, 2018.**

Next scheduled meeting is: **February 19, 2018.**